

Minutes – RSU 13 – Facilities and Transportation Meeting
Tuesday, February 7th, 2012 – 5:30PM – McLain

Committee	Committee or Visitors	Committee or Visitors
<input checked="" type="checkbox"/> Gregory Hamlin, Chair	<input type="checkbox"/> Neal Guyer	<input type="checkbox"/>
<input checked="" type="checkbox"/> George Emery	<input checked="" type="checkbox"/> Scott Vaitones	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bill Pearce	<input checked="" type="checkbox"/> Scott Hall	<input type="checkbox"/>
<input checked="" type="checkbox"/> Eric Schenk	<input checked="" type="checkbox"/> Todd Johnston	<input type="checkbox"/>
Time IN: 5:30 pm	Time OUT: 7:00 pm	
Discussion		Results / Follow Up
Administrative:		
<ul style="list-style-type: none"> Any Changes to the Agenda? 		Added a Discussion on Absenteeism
Old Business:		
<ul style="list-style-type: none"> Thoughts on our Facilities Plan and getting that moving? The Strategic Plan will give us direction but it will be the F&T committee that will build/complete the details. Last meeting we left it “We ask Todd and company to be looking for places where we the board and the transportation department might best work together for improvements.” Todd noted that Thomaston has reprogrammed the signal lights so that instead of two busses getting through per cycle we can now get upwards of four. 		<p>Tabled to give time to the New Business items.</p> <p>Scott Hall and Todd believe they have come up with a way to improve the High School Transfer Schedule by at least 15 minutes. Essentially it’s two buses performing a circle run instead of each doing a figure eight run. More will be reported after trying this out for awhile.</p>
New Business:		
<ul style="list-style-type: none"> <u>Absenteeism (See next page 2 (A)):</u> What started with a question to Todd as to why we can’t get more of his time working on Admi/Mgt items we were presented with a number that was, well, a bit unusual. We were presented with data from 7/1/2011 through 2/7/12 which lists Bus drivers who have missed days. <i>Note there were 2-3 more, not listed, that had zero sick time.</i> Over that last seven months Todd had 288 occasions had to find coverage for four runs in a day. If we remove a couple of outliers’, drivers, out on long term leave, we bring that total down to 151 days for sixteen drivers. What jumped out at us is, of those 16 drivers remaining, if we take the median and create two groups, those that are over or under the median you get an alarming picture. <u>84% of the absenteeism is with seven employees</u> with the highest using 36 and the lowest using 7 days. Compare the other group with 16% of the absenteeism is with nine employees with the highest using 5 (the median) and the lowest using 1 day. It should be noted that personal days are not a guarantee. <u>Maintenance Requests:</u> Where are we in terms of getting ready for the upcoming budget? Scott Hall prepared for us 18 pages of budget requests, broken down by building, most without budget amounts. The lion share of these items are being reviewed and cost; hopefully for our next F&T meeting. A couple of other supporting documents were presented. One was (B) on page 2) the special Ed Transportation data. This gives one the feeling that we may need additional / replacement vans for our Special Needs program. 		<p>We asked that a full report to be compiled on all Bus Drivers and Custodians for both the east and west sides. Implications are changes in Policy, as well as, the negotiated contracts.</p> <p>Maintenance requests will be reviewed and cost out for the upcoming budget.</p>

We were then presented with a PM schedule and <u>Estimates</u> for upcoming school roof repairs/restore and replacements. Summaries like \$30k per year for PMs, \$113k in year 2012 for three schools, \$279k in five schools year 2013, \$203k in year 2015 for three schools.	Need to look into some long term financing for these larger projects.
Other: Scott Vaitones handed out a sample of the upcoming budget worksheet format for the Cushing Community School.	Shows Proposed Budget, and prior year budget and amounts spent.
Comments, Questions, Concerns, Problems, or Praise	Nice job bringing forth the Absentee rates.

(A)

Absentee Rates

Summary of the Data presented for Sick and Personal time 7/1/11 to 2/7/12

(B)

Special Ed Trans Data

Bus Driver Absentee		Over	Under				Avg
<u>Sample</u>	<u>Days out</u>	<u>Median</u>	<u>Median</u>				Monthly
1	36	36		<u>Year</u>	<u>Vehicle</u>	<u>Odometer</u>	<u>Usage</u>
2	10	10		2005	Yukon	135,101	2,000
3	7	7		2000	Dodge	136,741	1,800
4	10	10		2058	Chevy	102,181	1,900
5	25	25		2008	Nissan	76,170	2,200
6	1		1				
7	5		5				
8	1		1				
9	1		1				
10	1		1				
11	4		4				
12	30	30					
13	5		5				
14	5		5				
15	9	9					
16	1		1				
Total	151	127	24				
Percent	100.0%	84.1%	15.9%				
Count	16	7	9				
Avg	9.4	18.1	2.7				
Median	5	10	1				
High	36	36	5				
Low	1	7	1				